

JOB DESCRIPTION
Learning Developer (Maths and Statistics, Management School)
Vacancy Ref: A2812

Job Title: Learning Developer (Maths and Statistics, Management School)	Present Grade: 7
Department/College: Library	
Directly responsible to: Dr Anna Karapiperi	
Supervisory responsibility for: Maths tutors in Lancaster University Management School (LUMS)	
Other contacts Internal: Undergraduate and postgraduate students, academics, Faculty Associate Deans, Faculty Administrators, Learning Development Manager and team, Success Officers, key professional services staff External: National learning development and teaching networks such as SIGMA, ALDinHE	
Major Duties: <p>To meet the learning development needs relating to mathematics and statistics for first year undergraduate students within Lancaster University Management School (LUMS).</p> <p>To support the wider Mathematics and Statistics Learning Development across the University, as directed by the line manager.</p> <p>The role holder will:</p> <ol style="list-style-type: none"> 1) Provide high quality maths and statistics support to a diverse student body and staff in academic departments, with a particular emphasis on supporting students entering LUMS without A-level Mathematics. Support will include: <ul style="list-style-type: none"> • Delivering workshops/seminars for groups of students, either embedded in or complementary to curriculum delivery, • Providing drop-in support and one-to-one consultations for students, • Coordinating and managing the expansion of the LUMS Maths and Stats Hub and Moodle site, • Using imaginative / innovative approaches to learning and teaching mathematics, including provision online. 2) Support and co-ordinate the activities of maths tutors within LUMS. 3) Show empathy to the needs of students encountering difficulties with their studies for a variety of reasons and develop an awareness of other support mechanisms that might be deployed to improve performance and completion rates. 4) Contribute to the development and evaluation of new programmes and initiatives within the Learning Development team. 5) Contribute, as part of a multi-agency approach, to student retention and widening participation agendas. 6) Support the Learning Development Manager in the strategic development of the service. 7) Play an active role on relevant committees and engage with working groups at Faculty level relevant to the maths and stats learning development agenda. 8) Undertake any other duties appropriate to the grade as requested by the Learning Development Manager. 	